

COVID-19 Symptoms Tracking Form

Employees and students should monitor their health and symptoms daily. The following tool is available for the entire community; however, it is only required for those working or living on campus. The data collected is securely housed in Mediat, the electronic medical records system used by the Wellness Center.



To get started, please click on the Symptoms Tracker icon in the Gateway or use this link to go directly to the [Dickinson Wellness Center portal](#). You can do this from a computer, iPad, or mobile device. **Enter your existing Dickinson network username and password, then click to LOGIN:**

auth.dickinson.edu/cas/login?TARGET=https%3a%2f%2fdickinson.mediatconnect.com%2fdefault.aspx

Apps Dickinson College... Browse Events / EMS

Dickinson

Mediat Patient Portal

Enter your Username and Password

Username:

Password:

LOGIN

[Forgot your password or locked out?](#)

For security reasons, please [log out](#) and exit your web browser when you are done accessing services that require authentication!

Links to CAS Resources

- [Set Up Password Recovery Information < IMPORTANT](#)
- [Change Your Password](#)
- [Setting Up Password Self-Service the First Time](#)
- [Using Password Self-Service to Change Your Password or Unlock Your Account](#)
- [Phishing Self-Remediation Guidance](#)

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There are two short questions you will be asked to answer each day: **To start, click on the “[click here](#)” link (shown in the snapshot below):**

dickinson.mediatconnect.com/home.aspx

Apps Dickinson College... Browse Events / EMS

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WELLNESS CENTER

Locations and Hours Jeanette (Jeanette) Diamond

Home COVID-19 Appointments Immunization Forms Messages Education Statements Upload

Please click [here](#) to complete your daily COVID-19 Symptoms Tracking Form. Only students will have access to other features in the Patient Portal. Faculty and staff may disregard other icons.

To Do

- Upcoming Appointments**
You do not have any upcoming appointments.
- Forms**
You have forms that need to be completed.
- Uploads**
You have documents that need to be uploaded. Please click the Upload link to send us the documents.
- Statements**

Before you begin, the circle will show “No Data” and be a **solid black color**. Once you complete the symptoms tracker, the color will update to your current status for the day.

The screenshot shows a web browser window with the URL <https://dickinson.medicatconnect.com/status.aspx>. The page header includes the Dickinson logo and 'WELLNESS CENTER'. A navigation bar contains links for Home, COVID-19, Appts, Immunization, Forms, Messages, Education, Statements, and Upload. The main content area features a large black circle with the text 'No Data' inside. To the right of the circle is a legend with colored dots: Positive (red), Negative (green), Pending (yellow), Documented Exposure (orange), Antibodies (blue), Expired (grey), and No Data (black). Below the circle, a message states: 'There is no data for you. Please fill out the Symptom Tracking form.' A blue bar labeled 'Form' contains a link for 'Employee Symptoms Tracker' with the subtext 'Please complete daily.' A red arrow points to this link. Below the link is a table header with columns for Date, Time, and Description.

Click on the [Employee Symptoms Tracker](#) link to see the first question:

The screenshot shows the 'Employee Symptoms Tracker' form. At the top is a navigation bar with links for Home, COVID-19, Appts, Immunization, Forms, Messages, Education, Statements, and Upload. The main heading is 'Employee Symptoms Tracker'. The first question is: '1. In the past two weeks, have you had close contact with a person having symptoms consistent with COVID-19 or a confirmed/suspected case of COVID-19? Close contact is defined as being within 6 feet for at least 15 minutes with or without a face covering.' Below the question is a dropdown menu and a blue 'Submit' button.

Whether you respond “yes” or “no” you will be asked if you have any of the following symptoms that are not explained by another medical condition (i.e cough that is not related to allergies):

2. **Do you have any of the following symptoms that you do not normally experience?

- * Fever of 100.4 F (38 C) or higher
- * Cough
- * Shortness of breath/difficulty breathing
- * Sore throat
- * Fatigue/Muscle aches
- * New loss of taste and smell
- * Diarrhea
- * Headache
- * Chills
- * Congestion/runny nose
- * Nausea/vomiting

Submit

If you respond “yes” you will be asked to describe your symptoms.

3. Describe your symptoms.

**Please speak to a healthcare provider, as you may need to follow CDC guidance for self-isolation.
Please contact your supervisor and your healthcare provider.**

Submit

If you indicated “yes” to close contact in question #1, please provide the date of contact. If you indicated “no” – please leave this question blank.

If you indicated that you had close contact, please provide the date of contact.

Submit

A green circle response will show for those who are **Negative** (not exposed, no symptoms, and clear to be on campus). If you completed the process on your phone, you will have this image readily available if needed for access to certain spaces on campus (e.g. Kline Fitness Center).

WELLNESS CENTER

[Home](#)
[COVID-19](#)
[Appts](#)
[Immunization](#)
[Forms](#)
[Messages](#)
[Education](#)
[Statements](#)



- Positive
- Negative
- Pending
- Documented Exposure
- Antibodies
- Expired
- No Data

You are at minimum risk of having COVID-19.

Form

Employee Symptoms Tracker

Please complete daily.

Date	Time	
8/7/2020	9:55 AM	Green - Negative

If you responded “**yes**” to exposure or symptoms, you will have either an orange **Documented Exposure** or red **Positive** dot with instructions for follow-up with your healthcare provider (if you are an employee) or the wellness center (if you are a student on campus).

- Wellness Center staff will contact all students with exposure or symptoms to arrange for testing at the Wellness Center and connect them with relevant college personnel to arrange for quarantine and/or isolation, if necessary.
- HR staff will contact employees with exposure or symptoms to advise about next steps.

QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others. **ISOLATION** keeps someone who is sick or tested positive for COVID-19 with or without symptoms away from others, even in their own home.

Please Note: Employees do not have to complete any additional forms. If you receive an alert or message indicating forms to be completed, employees may ignore this alert message.